



Tudor Grange Academy Redditch

March 2014

Dear Parents/Carers,

Visit to Berlin – 14th-17th June 2015

Thank you for your recent installment towards payment for the visit to Berlin in June 2015. I am sure that your son/daughter will find this a rewarding experience. I would also like to take this opportunity to outline the payment schedule for Berlin. You can of course pay off all the remaining balance at any time, but I would ask as a minimum that these dates below are kept to.

I would also like to take this opportunity to invite you to an information evening where you will have the opportunity to ask any questions you may have. This will take place on the evening of Thursday 16th April at 6.00pm in the theatre.

Payment plan for the Berlin trip – June 2014:

Amount paid: £390 Many Thanks

Still to pay : £110 Due Friday 27th March

If you could please complete and return the parental consent form. If you have any queries, please do not hesitate to contact me at school.

Yours sincerely,

**Mr. M Connolly
Head of History and RE**

REPLY SLIP – Please return to Mr. Connolly by Friday 27th March

Name of student: Tutor group:

I enclose the next installment for the above trip (Please indicate method of payment below):

- Cheque (payable to Tudor Grange)
- Cash
- Parent Pay system

I will/will not (delete as appropriate) attend the information evening on Thursday 16th April at 6.00pm

