

Parent / Carer Working Party

12<sup>th</sup> Oct 16

**Welcome & Introductions:** All were welcomed by Jodie, the outline of the group was discussed as was its role and remit

**Site Visit to the Hive / Behaviour Policy:** Jodie & Miss Crehan outlined the behaviour policy and work that was being done to address behavioural issues at the school, including an update on the number of exclusions. Following this the group were taken on a tour of the Hive and the refurbished classrooms. All were vocally appreciative of the current work being done by Jodie and the staff team at this time.

**Parent Carer Newsletter / Communications:** Discussion was held on the style, content and frequency of the updated Newsletter. All were happy with the format and an update section from all College leaders was thought to be the best format as opposed to targeted newsletter distribution based on a College by College section.

Other format issues were discussed, it was requested that all communications be in a format able to be read on mobile devices and that it be sent out bi-weekly.

An issue was raised that the 'sickness reporting' phone line didn't seem to be working (effectively)

The website was discussed, it was questioned if work is due to be done soon due to the outdated nature and content of the current site. Jodie confirmed that work was being done to remove old content and that it is planned to undertake a wholesale redesign / revamp of the site.

### **Working Party / Moving Forward**

All members of the Working Party were pleased with the candid conversations and were happy to commit to future involvement

Members asked how we could recruit more parents from year 7 students upwards as we did seem to represent only years 10-12.

It was discussed, and agreed that the Working Party should not be an issue based group, but instead a constructive school 'partner' involved in supporting the school to be a great educator, but also recognising that, on occasions, there are issues, and that people need an opportunity to raise these.

Members agreed that they were happy for Steve Baylis to be the chair at this time or until another is elected at a future date,

Future Agenda Items:

- Review of Terms of Reference
- Update on any new policies
- Update on current school recruitment
- Update on publications / marketing plan – including the website, Twitter & newsletter.
- Building work update / future planning
- Recruitment to Working Party from other year groups