



Tudor Grange Academy Redditch

Enquires about results

Following the release of examination results, a candidate has the right to apply to the awarding body, through the school, for a review of their results if they consider the grade to be too low. This can take the form of a clerical check or a full re-mark of an examination paper or papers. This review is termed an Enquiry About Results (EAR) and is applied for by the school on behalf of the candidate. Candidates should be aware that this process **may** result in a lowering of the grade awarded. This procedure has a short deadline and therefore any requests must be carried out quickly and within the deadline stated. Candidates wishing to make an enquiry or appeal about results must complete a consent form.

If Tudor Grange Academy (TGAR) makes an enquiry about the result of the examination after the subject grade has been issued, there are three possible outcomes:

- The original mark is confirmed as correct, and there is no change to the grade
- The original mark is raised, so your final grade may be higher than the original grade received
- The original mark is lowered, so your final grade may be lower than the original grade received

Tudor Grange Academy (TGAR) advises that any candidate who has concerns about a grade awarded for a subject to talk their concerns through with the subject teacher and examination officer as soon as possible, as the deadline for enquiries about results for summer examinations is normally early September (please check with the examination officer for actual deadline date). Following this discussion the school will apply for a review if this is considered an appropriate course of action.

In order to proceed with the enquiry or appeal, you must complete and sign a candidate consent form, available from the exam office. This tells the headteacher that you have understood what the outcome might be, and that you give your consent to the enquiry or appeal being made.

