



Tudor Grange Academy Redditch

November 2014

Dear Parents/Carers

Year 11 Mock Examinations 2014

The Year 11 mock examinations start on Monday 1st December. A copy of the mock examination timetable is attached and copies can also be found on the website by navigating to 'Curriculum' and then 'Exam Information'. Please note that students will attend their normal timetabled lessons if they are not sitting an examination.

Mock examinations are an opportunity to experience the format of the examinations and their duration, the pressures of the examination timetable and the self-discipline and planning required in examination preparation. I hope all students will learn from this practice experience and will also follow the advice of their subject teachers, Head of Year and Form Tutors as regards homework, classwork and revision planning in the remaining months. The examinations will cover work so far in students' GCSE studies. Teachers will give students details of what is to be assessed in their lessons. The examinations will be run according to the regulations set by the GCSE Awarding Bodies (further information can be found on our website).

The mock examinations will be based on previous examination papers and marked to GCSE standard; giving a good indication to you, your son/daughter and teaching staff of the most likely final grade. The results of the examinations will be issued to all students on our Mock Results Day on Friday 9th January. The results that he/she receives will show his/her current grade – in other words, the grade that he/she would have achieved had this been a real GCSE examination.

On Thursday 22nd January there is a parents evening for year 11, to follow on from the two that we had before the October half term holiday. Please note that this is by invitation only. The head of year, Mrs Lewis, will contact parents/carers if we would like to make an appointment for further discussion.

We realise that the next few months are vitally important for your son/daughter and we are keen to support you and them in every way. Below I have listed some of the support we are providing for your son/daughter:

- A timetable of lunchtime and after school revision sessions (see the attached document);
- Revision sessions during the Easter break. Further details will be sent out in due course;
- 'Stepping Up Day' on Thursday 5th February with 'Stepping Up Evening' open to parents/carers and students on the same day;
- A series of assemblies for Year 11 students on revision skills and examination technique;
- In the summer term we will adapt the school timetable so that departments can run revision sessions the day before or the morning before their GCSE examination;
- Providing free web based revision resources and support packages via our website-eg. My Maths and GCSE Pod as well as revision support for individual subjects; and
- The School Shop is open every break time next to the year office selling revision guides and stationery.

If you have any queries, please do not hesitate to contact me at school.

Yours sincerely,

Mark Atherton

Mark Atherton



Deputy Headteacher

Lesson	Monday 1 st December	Tuesday 2 nd December	Wednesday 3 rd December	Thursday 4 th December	Friday 5 th December
1	Maths (non calculator) Higher and Foundation 1¾ hrs 0915 – 1100	English Language Higher & Foundation 2¼ hrs 0915 - 1130	RE 1½ hrs 0915 - 1045	Maths (calculator) Higher and Foundation 1¾ hrs 0915 – 1100	Textiles & Drama All day 0915 – 1520
2					
3	Food & Nutrition Resistant Materials 1½ hrs 1145 - 1315	Geography 1½ hrs 1145 - 1315	Chemistry & Physics 1hr & 1hr 1115 – 1330	Graphics GCSE PE 1½ hrs 1145 - 1315	Textiles & Drama All day 0915 – 1520
4					
5	French reading & listening 1hr 35 1330 - 1515	German reading & listening 1hr 35 1330 - 1515	Biology 1 hr 1415 - 1515	Business Studies 1 hr 1415 - 1515	Textiles & Drama All day 0915 – 1520

Lesson	Monday 8 th December	Tuesday 9 th December	Wednesday 10 th December	Thursday 11 th December	Friday 12 th December
1	Art Textiles & Drama All day 0915 – 1520	History Health & Social Care 1¼ hrs 0915 – 1030	Art 0915 – 1520 All day	Art 0915 – 1520 All day	Art 0915 – 1520 All day
2					
3	Art Textiles & Drama All day 0915 – 1520	English Literature 1 ¼ hrs 1130 – 1245	Art 0915 – 1520 All day (Geography & History clash/catch up session)	Art 0915 – 1520 All day	Art 0915 – 1520 All day
4					
5	Art Textiles & Drama All day 0915 – 1520		Art 0915 – 1520 All day	Art 0915 – 1520 All day	Art 0915 – 1520 All day

Art and Textiles students will be informed which days their examinations will be.

AQA	City & Guilds	CCEA	Edexcel	OCR	WJEC
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Information for candidates
For written examinations – effective from 1 September 2013

This document has been written to help you. Read it carefully and follow the instructions.
If there is anything you do not understand, especially which calculator you may use, ask your teacher.

A Regulations – Make sure you understand the rules	
1	Be on time for all your exams. If you are late, your work might not be accepted.
2	Do not become involved in any unfair or dishonest practice during the exam.
3	If you try to cheat, or break the rules in any way, you could be disqualified from all your subjects.
4	You must not take into the exam room: <ul style="list-style-type: none"> • notes; • a calculator case/instruction leaflet; • a mobile phone, iPod, MP3/4 player, a wrist watch which has a data storage device or any other product with text/digital facilities. <p>Any pencil cases taken into the exam room must be see-through.</p> <p>Remember: possession of unauthorised material is breaking the rules, even if you do not intend to use it, and you will be subject to penalty and possible disqualification.</p>
5	Do not use correcting pens, fluid or tape, erasable pens, highlighters or gel pens in your answers.
6	Do not talk to or try to communicate with, or disturb other candidates once the exam has started.
7	If you leave the exam room unaccompanied by an invigilator before the exam has finished, you will not be allowed to return.
8	Do not borrow anything from another candidate during the exam.
B Information – Make sure you attend your exams and bring what you need	
1	Know the dates and times of all your exams.
2	Arrive at least ten minutes before the start of each exam.
3	If you arrive late for an exam, report to the invigilator running the exam.
4	If you arrive more than one hour after the published starting time for the exam, you may not be allowed to take it.
5	Only take into the exam room the pens, pencils, erasers and any other equipment which you need for the exam.
6	You must write in black ink. Coloured pencils or inks may be used only for diagrams, maps, charts, etc. unless the instructions printed on the front of the question paper state otherwise.
C Calculators, Dictionaries and Computer Spell-checkers	
1	You may use a calculator unless you are told otherwise.
2	If you use a calculator <ul style="list-style-type: none"> • make sure it works properly; check that the batteries are working properly; • clear anything stored in it; • remove any parts such as cases, lids or covers which have printed instructions or formulas; • do not bring into the exam room any operating instructions or prepared programs.
3	Do not use a dictionary or computer spell checker unless you are told otherwise.
D Instructions during the exam	
1	Always listen to the invigilator. Follow their instructions at all times.
2	Tell the invigilator at once: <ul style="list-style-type: none"> • if you think you have not been given the right question paper or all of the materials listed on the front of the paper; • if the question paper is incomplete or badly printed.
3	Read carefully and follow the instructions printed on the question paper and/or on the answer booklet.
4	Fill in all the details required on the front of the question paper and/or the answer booklet before you start the exam. Make sure you fill these details in on any additional answer sheets that you use.
5	Remember to write your answers within the designated sections of the answer booklet.
6	Do your rough work on the proper exam stationery. Cross it through and hand it in with your answers. Make sure you add your candidate details to any additional answer sheets that you use.
E Advice and assistance	
1	If on the day of the exam you feel that your work may be affected by ill health or any other reason, tell the invigilator.
2	Put up your hand during the exam if: <ul style="list-style-type: none"> • you have a problem and are in doubt about what you should do; • you do not feel well; • you need more paper.
3	You must not ask for, and will not be given, any explanation of the questions.
F At the end of the exam	
1	If you have used more than one answer booklet and/or any loose sheets of paper, place them in the correct order. Remember to fasten them together with a treasury tag before you leave. Make sure you add your candidate details to any additional answer sheets that you use.
2	Do not leave the exam room until told to do so by the invigilator.
3	Do not take from the exam room any stationery. This includes the question paper, answer booklets used or unused, rough work or any other materials provided for the exam.

AQA	City & Guilds	CCEA	Edexcel	OCR	WJEC
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Warning to Candidates

1. You **must** be on time for all your examinations.
2. You **must not** become involved in any unfair or dishonest practice in any part of the examination.
3. You **must not**:
 - sit an examination in the name of another candidate;
 - have in your possession any unauthorised material or equipment which might give you an unfair advantage.
4. **Possession of a mobile phone** or other unauthorised material **is breaking the rules**, even if you do not intend to use it, and you will be subject to penalty and possible disqualification.
5. You **must not** talk to, attempt to communicate with or disturb other candidates once you have entered the examination room.
6. You **must** follow the instructions of the invigilator.
7. If you are in any doubt speak to the invigilator.

The *Warning to Candidates* must be displayed in a prominent place outside each examination room. This may be a hard copy A3 paper version or an image of the poster projected onto a wall or screen for all candidates to see.

Effective from 1 September 2011